Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**SRIMATH SIVAGNANA BALAYA SWAMIGAL TAMIL, ARTS AND SCIENCE COLLEGE**
Name of the head of the Institution	**Dr S.THIRUNAVUKKARASU**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04147241236**
Mobile no.	**9443906003**
Registered Email	**ssbstc@yahoo.in**
Alternate Email	**ssbstc1938iqac@gmail.com**
Address	**No 4, Sannathi Street, Mailam-Post, Tindivanam-T.K**
City/Town	**Villupuram**
State/UT	**Tamil Nadu**
Pincode	**604304**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Mr.U.SIVASUBRAMANIAN**
Phone no/Alternate Phone no.	**04147241236**
Mobile no.	**9150285020**
Registered Email	**ssbstc1938iqac@gmail.com**
Alternate Email	**ssbstc@yahoo.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**http://www.mailamtamilartscollege.com/resources/documents/AQAR%20%20Report%202018%202019.pdf**

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.mailamtamilartscollege.com/resources/documents/2018-2019%20calender.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	**B**	**2.31**	**2017**	**09-Jun-2017**	**08-Jun-2022**

6. Date of Establishment of IQAC

27-Jun-2017

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Faculty Development Programme	30-Dec-2019 2	66
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
TAMIL LANGUAGE	UGC JRF	UGC	2019 365	425760
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

FACULTY DEVELOPMENT PROGRAMME PYTHON PROGRAM FOR COMPUTER STUDENTS CCTV CONTROLLED CAMPUS ICT ENABLED CLASS ROOM STUDENT EXCHANGE PROGRAM

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
New course initiation Seminar/Conference/Workshop will be conducting to all Departments Research Scholars and Faculty Publication Industrial Visit for Students Faculty	National Workshop on Entrepreneurship and Soft Skills National Workshop on Entrepreneurship and Soft Skills Career Awareness Program International Conference on Digital Economy:

development programme certificate course Bridge Course For Fresher's upation of Website Periodically Biometric Attendance For Faculties CC TV Camera installation for Inside and outside Campus Creation of Student Database Conducting on Campus Interview Student Database software Participation in off Campus Interview Providing Skill Training Programme Providing Smart Classroom facilities Providing Highspeed Internet Enabling System based Mark Creation of Computerized Result Analysis 20192020 report 7 Criterion Submitting Institute Data for NIRF Submitting Institute Data for NIRF Department wise feedback collected from Students Creation of Herbal Garden Best practice Waste Management IQAC Bi Annual News letter UGC NET/TN SET Preparatory Programme NSS YRC Sports Consumer Club CYBER ART Extension Activities Women Development Programmes Yoga Tally Python Spoken English Creation of green campus	Opportunities and Challenges International Conference on Impact of Digital Marketing in Indian Economy. International Conference on Role of GDP in Economic Growth International Conference on Role of GDP in Economic Growth International Conference on Role of GDP in Economic Growth Conducted One Day National Workshop on topic Cloud Computing. International Conference on Smart Technologies in Computer Science – ICSTCS on topic Open Source Technology Computational Linguistics. International Conference on Smart Technologies in Computer Science – ICSTCS on topic Machine Learning Techniques. International Conference on Smart Technologies in Computer Science – ICSTCS on topic Data Science And Big Data Analytics One day National workshop on "Pronunciation skills and its Wield" One day workshop on "Spoken English One day National Conference on "English Studies: Discourse in the Modern Precedential" One day National Conference on "English Studies: Discourse in the Modern Precedential" One day National Conference on "English Studies: Discourse in the Modern Precedential" National level seminar on Basic Mathematics and its Computer Application
[View File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	07-Mar-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	1. BIOMETRIC, 2. ONLINE APPLICATION IN WEBSITE, 3.CCTV CONFIGURED CAMPUS

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

 • Our college affiliated to Thiruvalluvar University, Vellore follows the curriculum given by the university. • Curricular aspects of the courses taught in our College are governed by Thiruvalluvar University Ordinance and guidelines. • The college believes in adopting a holistic approach towards the effective delivery of the curriculum through a structured and transparent process. • Lesson Plan was created by faculty members for each semester for their subject handling. • Work completion report is maintained by the staff members and it is monitored by the head of the department as well as Principal. • LCD projectors are provided to the faculty members for the effective delivery of the study materials • Regular assignments on various subjects are given to the students and evaluated by the respective staff members as a part of Continuous Internal Assessment which keeps the students updated in their subjects. • Question banks are prepared in the beginning of every semester to help the students to practice for the examinations. • The institution has established air conditioned Internet laboratory which motivates the teachers to deliver the teaching modules through social networking sites. • Wi-Fi facility is made accessible for the staff members to get updated. • Remedial classes are extended to the students at regular basis. These classes are aimed at improving the performance of students who are struggling with their academics. • Internal assessment is a crucial part of the instruction process. All the assignments are evaluated based on rubric, which provides a fair and objective evaluation system. • Newsletters are circulated and issued periodically which gives a glimpse of the departmental activities. • Faculty is encouraged to attend various FDP programs which help them upgrade their knowledge and skill sets. • Feedback from the students is directly obtained by Principal/Vice-Principal on the progress of all the subjects handled by the staff members. • Parents Meet is organized to discuss about their children's academic growth and remedial measures are taken immediately.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Python	–	20/09/2019	30	Employability	Programming Skill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System

	No Data Entered/Not Applicable !!!	

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year		
	Certificate	Diploma Course
Number of Students	**92**	**Nil**

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year		
Value Added Courses	Date of Introduction	Number of Students Enrolled
PYTHON	**20/09/2019**	**92**
	View File	

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
• The Institute has a well-organized feedback system to monitor and evaluate the quality of teaching and learning through online. • The Online feedback is obtained from Students, Teachers, Alumni and Parents collected annually. • A standard feedback questionnaire based on metrics like Subject knowledge, Teaching skill, Punctuality, Command over language is designed by the institute. • All the comments written by the students in the feedback forms are communicated to the respective faculty members along with their feedback levels to know their strengths and weaknesses and to enhance their teaching skills. • Online feedback system is available through college website. • The feedback is collected from the alumni, parents and resource persons on the facilities available in the department/Institute. • All the factors mentioned in the feedback form are analysed and discussed in the departmental/institute level meeting and corrective actions are taken.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PhD or DPhil	**TAMIL**	**24**	**5**	**5**

MPhil	TAMIL	8	7	5
MSc	COMPUTER SCIENCE	26	6	6
MCom	COMMERCE	40	15	15
MA	TAMIL	40	17	16
BA	ENGLISH	70	45	38
BCA	COMPUTER APPLICATIONS	50	59	50
BSc	COMPUTER SCIENCE	55	77	55
BCom	COMMERCE	70	88	77
BA	B.LIT TAMIL	70	105	68

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	810	67	8	Nill	22

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
30	30	4	6	1	4

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, The College provides a well-developed Mentoring system. One of the mentor is a faculty of our college. Here faculty (Class In-charges) act as a mentor for each and every students of the class. The mentoring system aimed at developing the competence and potential of the mentee. Our experienced mentors' assists to act as an advisor, counsellor, also help with exploring careers and setting goals. Majority of the students are not matured enough to take own decision in the modern society with changing scenario of technology. So, periodically our mentor counselling the students in academic, non-academic matters including their attitudes, habits, disciplines, personality developments and knowledge regarding study and learning techniques. With the introduction of continuous assessment under the university, helps the mentors to identify the slow learner for conduction Remedial classes. The faculty mentor regularly updates the parents with student progress. In outlying cases parents are called for counseling/special meetings with the Principal at the suggestion of the Mentor. With this process, students' attendance records have been improved and dropout rates are reduced. Faculty mentor maintains the students database and reports the same in his/her Hod's, mentors meet with each group regularly to discuss academic and non-academic issues. The issues are • Students study habits • Students regularity discipline • Study planning Techniques • Schedules of student's performance • Remedial classes Another mentor is Resource persons who supports students to frame more superficial knowledge on a particular subject

and also developing their values and generic skills. Our last mentor is our corporate professionals, where students visit the industries and interact with corporate persons in order to keep themselves organized and on-track with goals.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
877	33	1:27

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
2	1	1	1	Nill

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr.N.S.THIRUNAVUK KARASU	Principal	A.P.J. AbdulKalam award, Puthuvai Kanmani Creations, Puducherry.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	U09	6	22/09/2019	30/09/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to Thiruvalluvar University and hence it follows the regulation prescribed for the Continuous Internal Assessment (CIA) process. Continuous assessments of the students helps to validate the academic progress through continuous Internal Exams and Result analysis. The College evaluates the students with internal assessments for 25 marks and External assessments for 75 marks. The college follows three internal exams, two for 50 marks each and one for 100 marks. Apart from the Internal Examination, we do have assignments as part of CIA for 5 marks which is added on to the average of the three Internal Exams. Furthermore, students seminar, class test, group discussions are also provided to the students regularly to enhance their learning-understanding process in an efficient way. At the beginning of the academic year, the format of the internal evaluation are intimated to the students. The answer books are distributed to the students at the end of the internal exams for their verification. In some occasion, retest are also conducted for the welfare of the students. This facility is available by the students, who are on duty for participating in State/National level seminars and competitions and also by the students who are in sickness. The results of

class tests and internal exams are examined to plan for the remedial class for the slow learners before the commencement of the University Exams. In addition to the academic assessments, students are encouraged to participate in extra-curricular activities such as role play, drama, weekly forum, seminars and workshops which helps to develop self-esteem, social skills and relationship building.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar have been prepared well in advance by the college for the announcement of yearly schedule to the faculties, non-teaching staff and students at the beginning of every year. Academic calendar also act as a student's guiding source. The highlights of our academic calendar are • Our Institution history • About the purpose of education through our college vision and mission • Highlights the learning of subjective knowledge and value based education(spiritual and holistic) • College rules and regulations • Best practice of our college like regular assembly and chanting our pontiff's slogan • Punctuality of time (hours/periods) • Disciplinary act • Working days schedule along the day order and special days of the days. In case of any unusual break in the working days, it is compensated. • Continuous internal assessment commencement • Commencement of practical exam • Tentative schedule of events and programmes • Allotted works for faculties apart from academic such as working committees and cell • IQAC's goals of planning and preparation , head and members of IQAC for the academic year • Course details and scheme of examinations(Title of the paper, subject code, allotted credit system)

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.mailamtamilartscollege.com/pages.php?pageid=213

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
P15	MSc	COMPUTER SCIENCE	4	4	100
P09	MCom	COMMERCE	12	12	100
P06	MA	TAMIL	29	29	100
U04	BA	ENGLISH	34	34	100
U09	BCA	COMPUTER APPLICATIONS	51	51	100
U18	BSc	COMPUTER SCIENCE	41	41	100
U10	BCom	COMMERCE	64	64	100
U14	BA	B.LIT TAMIL	52	52	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the

https://www.mailamtamilartscollege.com/pages.php?pageid=209 https://www.mailamtamilartscollege.com/pages.php?pageid=205

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	365	UGC – JRF	425760	4.25

View File

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Ph.D	C.ANURADHA	BHARATHIYAR UNIVERSITY	19/11/2019	Ph.D Research

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
TAMIL	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ENGLISH	10	6.3
International	ENGLISH	7	6.1

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
TAMIL	3

View File

 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	32	40	8	11

View File

3.4 – Extension Activities

 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
BLOOD DONATION CAMP	PRIMARY HEALTH CENTRE MAILAM	7	56

View File

 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
A.P.J. ABDUL KALAM AWARD	AWARD	PUDHUVAI KANMANI CREATIONS	1

View File

 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites

COMPETITION	TAMIL EMPOWERMENT DEPARTMENT	COMPETITION	4	17
		View File		

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
I SHINE INFO TECH	28/06/2019	CERTIFICATE COURSE	92
		View File	

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
20	19.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
DIGITAL LIBRARY	Fully	4.1	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17030	653331	146	64237	17176	717568
Journals	39	28737	41	45976	80	74713

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 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	82	72	82	0	0	2	3	512	6
Added	5	5	5	0	0	0	0	200	0
Total	87	77	87	0	0	2	3	712	6

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
STUDY MATERIAL - E-CONTENT	https://www.mailamtamilartscollege.com/EContent/
INFLIBNET N-LIST	https://nlist.inflibnet.ac.in/

4.4 – Maintenance of Campus Infrastructure

 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
2	1.9	20	19.5

 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

 Our College has frequently maintained all the works including the programmes

related to all the departments. Our college has a transport facility in one route already, now we bought a new bus for additional route. The instruction has given by IQAC and its Coordinators to enhance the machinery, Computer Lab, Langugage Lab, Reprographic Machine, Scanner, and Printer, Benches Chairs and relevant equipments required .the works has been carried out by AMC and also it maintaining the sanitary condition with proper surveillance and data. Our College has well equipped Digital Library with Connected Internet facilities along Access Inflibnet- N-List E-Resource (e-Journals-Books),it has been renewal by Library . Computer Lab has been regulated under the guidance of AMC in order to enhance New Teaching and Learning Process Successfully .our College intended to promote the students ability based on the requirements of the modern scenario with updated Software New version. Our College has a Specific concern about the infrastructure and it has been scrutinized and replaced frequently. Our college Website updated the events frequently and maintaining through the Guidance of IQAC.

https://www.mailamtamilartscollege.com/index.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	FEES	48	78360
Financial Support from Other Sources			
a) National	SCHOLARSHIP	294	1606344
b)International	Nill	Nill	Nill
View File				

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
SPOKEN ENGISH	26/08/2019	401	ELROISTER TECHNOLOGIES
PYTHON	20/09/2019	92	I SHINE INFO TECH
TALLY	30/08/2019	54	EDINBRIDGE SKILL SOLOUTIONS PVT. LIMITED
View File				

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	2	21

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
I SHINE INFO TECH	76	16	Nill	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	35	TAMIL	TAMIL	LADY WILLINGTON, THANJAVUR UNIVERSITY, BHARATHIYAR B.ED COLLEGE	MA, B.ED
2019	16	ENGLISH	ENGLISH	UNIVERSITY OF MADRAS, GOVT. COLLEGE OF E DUCATION,LAW COLLEGE	MA, B.ED.
2019	23	COMMERCE	COMMERCE	UNIVERSITY COLLEGE VILLUPURAM, PUDHUCHERRY UNIVERSITY	M.COM
2019	7	B.SC COMPUTER SCIENCE	B.SC COMPUTER SCIENCE	GOVT. ARTS COLLEGE TINDIVANAM	M.SC
2019	11	BCA	BCA	ANNA UNIVERSITY , ARTS COLLEGE TINDIVANAM	MCA, M.SC

View File

 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	4

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ESSAY WRITTING	STATE	2

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	ALL INDIA CRICKET ASSCIATION FOR THE PHYSICALLY CHALLENGED - SOUTHZONE	National	1	Nill	Nill	RAJINI M

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Srimath Sivagnana Balaya Swamigal Tamil Arts and Science College, Mailam has various student activities and committees. The students are a part of planning, implementation and execution of all cultural activities, sports and committees. The Institute has students participation in Placement activities, Cultural Club, Citizen Consumer club, Green Practice, NSS, RRC (Red Ribbon Club), YRC(Youth Red cross), Entrepreneur Development Cell, Sports, Yoga, Women Development Cell and Library Advisory Committee. Placement Cell: The placement cell plays a vital role in locating job opportunities for undergraduate and post graduate passing out from the colleges by keeping in touch with reputed firms and industrial establishments. NSS: The students are doing the activities of social services like cleaning the villages, creating awareness road safety rules etc. token of appreciation the village heads even appreciated the students with momentum. Green Practice: Institute make all the necessary efforts to involve the students "In Green Practice" by planting trees and other eco- friendly activities inside the college campus. Citizen Consumer Club: The students are also the members of Citizen Consumer Club. The purpose is to create awareness about consumer rights amongst all consumer segments. Women Development Cell: In participation in the women development cell the women student's gets opinions on important matters that affect the daily life of women students. They provide a platform were students can comfortably participate and share their views. Library Advisory committee: Through this committee the students gets knowledge of Various Books, Journals, Magazines and News paper, etc. RRC (Red Ribbon Club), YRC (Youth Red cross): The student activities through this clubs are • Blood donation. • Awareness of Deworming Yoga: Participating in yoga the students gets physical, mental and spiritual practices or disciplines which are organized at our Institution. Sports: The students are involved in various sports activities inside and outside the college campus, some of them like Kabadi, Kho-Kho, Volley Ball, Shot Put, Through Ball etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

 Yes

Felicitation of Alumini was held on 08.09.2020 at college campus. This felicitation of alumini began with the prayer song. welcome address was given by Dr.S.Thirunavukkarasui, Principal, Presedential address was given by the 20th pontiff, Sri-la-Sri Sivagnana Balaya Swamigal, Inaugural speech was given by Capt. Rajivkumar Rajendren, Secretary of SSBSTAS college, Complementary addresses were delivered by NALLAMUR K.PERIYANNAN and their batch aluminis.The college felicitated the alumini, at the end, vote of thanks was given by Dr.A.Sathish.

5.4.2 – No. of enrolled Alumni:

47

5.4.3 – Alumni contribution during the year (in Rupees) :

5000

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

VISION • To provide quality education at Higher level to the students of Economically and Socially deprived section of this area. • To mould every students to become responsible citizens and leaders for decision making and scholarly productivity. • To pursue the student to advance in frontiers of knowledge for betterment of Human kind with purposeful life. • To infuse knowledge, shape character and promote the students to complete and meet the challenges of this competitive world. MISSION Education is grounded in the quest of Intellectual freedom, Social justice, development of Critical and Creative thinking to transform the society to meet individual and social needs with traditional values Faith, Charity and Scarifies to build a Society. • To help the community and the nation for its development and achievement. • To create discipline and dignity together with creative talent. • To impart quality education and to enable them to bring a desirable result in their development. • To collect every piece of their talent and channelize them in proper ways. • To transform every student to do their best in all possible ways.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum Development • The curriculum prescribed by the affiliating university is followed for all the courses. • The college does not formulate or develop its own curriculum

	and two of our teachers from college are the members of the Board of Studies. They contributed to curriculum development • Teachers are encouraged to be a part of Academic committees. • The curriculum development meetings are conducted at regular intervals by the Thiruvalluvar University. The feedbcak collected from the students and alumini related to curriculum and suggestions are placed in meetings. • Analysis of all collected feedback done on the employability and value-based education. • smart Class room facility.
Examination and Evaluation	• The college conducts regular orientation and awareness programmes for the benefit of the students. • The institution continues to adopt improved examination process. • For each department two internal exams and one model examination are conducted as per University by the concerned department and question papers are set by internal teachers. • The students are motivated and mentored by the faculties.Assignments and seminars are part of internal examination conducted by institutes examination cell. • Regular tutorial and remedial classes are conducted. • Continuous evaluation is carried out through regular tests, assignments and projects.
Research and Development	• The institute has a research commitee to facilitate, monitor and encourge the research activities. It meets regularly to discuss various plans to promote research and motivate the faculty for academic advancement. • Organization of Conferences/Seminars/Workshop/Training programmes. • Teachers are encouraged to present and publish research papers. • Students are encouraged to present papers at seminars. • Many research papers are published by students.
Library, ICT and Physical Infrastructure / Instrumentation	INFLIBNET N-LIST IS AVAILABLE OF STUDENT ACCESS

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	•E-governance has been implemented and exclusively used for the college activities like planning and development. • Audiovisual system in all classrooms • Each department is provided with computers having internet

	facility. • The institute library has adequate number of books , journals, computer with internet facility and provision for digital library. • The Institution has Staff biometric attendance, timetable, attendance, library information system, SMS facilities, daily absent report. • Information regarding the department is being circulated to all the faculty in the department through whatsapp group.
Administration	• The Administration of the College functions with e-governance system at Government, Society and College level. The college has Biometric attendance for teaching and non-teaching staff. •Information about conferences, events, victories, staff profile and departmental activities are regularly updated in the college website. • Internet access to all the system resources in office. • wi-fi facility throughout the institute. • Leave and attendance register. •The college campus is equipped with CCTV towards vigilance and safety.
Student Admission and Support	•For all the aspirants who seek admission, an online application registration portal is created for registration. • Students who are short listed by their merit are intimated through SMS. • Examination procedure is also computerized. • E-Learning resources were created using e-Journals and e-books. The library provides ejournal facilities.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Mr.U.Sivasubramanian	Seminar on Revised Assessment and Accreditation Framework On NAAC held on 01.10.2019 Conducted by Theivanai Ammal College for Women, Villupuram	SSBSTAS COLLEGE	300

2019	Dr.P.Ramkumar	Seminar on Revised Assessment and Accreditation Framework On NAAC held on 01.10.2019 Conducted by Theivanai Ammal College for Women, Villupuram	SSBSTAS COLLEGE	300
		[View File]()		

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Faculty Development Programme On Innovation of Teaching and Learning Methods	NILL	30/12/2019	31/12/2019	35	Nill
			[View File]()			

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Attended the Batch IV Refresher which was conducted by UGC Human Resource Development Centre, University Of Madras, Chennai.	1	14/11/2019	27/11/2019	14
Attended the Refreshers Course on Tamil	1	01/08/2019	14/08/2019	14

Language and Literature which was conducted by UGC Human Resource Development Centre, Bharathidasan University , Tiruchirappalli.				

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Free medical facility and Emergency Medical Care Grant to Staff, Free access to primary Medical Care in Campus and all sports, Staff Tour (Partially Sponsored by College Management) Loans for housing and medical needs, Festival Advances, Transport facility, Free canteen facility	Free Health Insurance (56), Emergency Medical Care Grant to Staff, Medical Centre, Tuition Fee Reimbursement for Staff, 24 X 7 WiFi/Internet	Student Counselling for Mental Health, Life Skill, scholorship, Mess Fees Concession , Sports Quota, Noon Meal Scheme, Career Guidance (IAS), Book Bank, Earn while you learn (Lib Part Time Jobs at various segments like SF Office, SSC), Health entre / Medical Care, 24 X 7 WiFi / Internet, Medical Aid, Environmental Sciences Students' Welfare Funds, Students Financial Support for Deserving Students, and Tours are organised on a regular basis

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The account of the college are audited regularly as per the government rules. Internal auditor(GANESHAN AND COMPANY) checks receipts including fee receipts and payment with vouchers and necessary supports. He also ensure that all payments are duly authorized. The external auditor conducts statutory audit at the end of financial year. After the audit the report is sent to the management for review. The auditor is appointed by the board of trustees in the board meeting. Last audit was done on 30 September 2019 and as on date there is no adverse remark on the accounts of the institution. The college fills income tax return every day within the stipulated time.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
SSBSTAS COLLEGE	138680	FEES CONCESSION

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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	JD OFFICE	Yes	IQAC
Administrative	Yes	JD OFFICE	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• Quarterly parent- teacher meetings to understand the perceptions and expectations of the parents • The feedback from parents on various academic and non- academic activities is collected and analyzed by the IQAC. • Along with students, parents are invited for the meeting conducted by the HOD with department faculty • Institute believes in maintaining a holistic relationship between parents and teachers can improve the quality of education and it adopts several initiatives in this direction. • Institute has plans to introduce additional online programmes in every departments for each student in which the parents can interact and get required information.

6.5.3 – Development programmes for support staff (at least three)

• Orientation programme • Development programme • Improvement programme • Computer and skill based training • Sports

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Arrangement of National and international Conference. • Arrangement for faculty development programme for the teaching faculty. • Arrangement of Seminar, Workshop and conference at regular intervals. • Steps taken towards campus drives for placement of final year students. Arrangement of spoken training for the students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	FDP	30/12/2019	30/12/2019	31/12/2019	66
2019	PYTHON CERTIFICATE COURSE	20/09/2019	20/09/2019	20/12/2019	92

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
RIGHTS OF WOMEN - AWARENESS PROGRAM	11/10/2019	11/10/2019	441	Nill
First aid day	14/09/2019	14/09/2019	420	295
Day of social justice	25/09/2019	25/09/2019	482	195
World yoga day	20/06/2019	20/06/2019	441	336
KAVALAN IOS APP AWARENESS	19/12/2019	19/12/2019	441	336

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Battery Solar Generator

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Physical facilities	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
COLLEGE HANDBOOK	17/06/2019	The college hand book encompasses prayer to the god, prayer to love and serve god, A teacher prayer, national anthem,

			pledge of nation, , students particular data, origin and history of the college, statement of vision and mission of college, brief history of college

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Covid - 19 Awareness and Prevention Programme	11/02/2020	11/02/2020	795
KAVALAN IOS App Awareness	19/12/2019	19/12/2019	804
International Yoga Day Celebration	20/06/2019	20/06/2019	793

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Green Practices
Plastic – free campus
Paperless office
Green landscaping with trees and plants
Organic fertilizer from Solid Waste

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Herbal Garden 2. Organic fertilizer from Solid Waste

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.mailamtamilartscollege.com/pages.php?pageid=159

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The College is offering the following courses right from 1938 with the blessing of 18th Pontiff Sri-la-Sri Guru Maha Sannithanam. SSBSTAS College has a vast campus filled with green pastures in the rural background (Mailam) in Villupuram District. The vision of SSBSTAS College is to impart higher education with an integral formation of academic excellence, spiritual growth,social commitment and value based leadership. The vision and mission of the college is to form, men and women for others, and mould the students as global citizens with competence, conscience, compassion and commitment. Special concern is shown towards the socio- economically under privileged students. The economically backward and meritorious students are given scholarships and all sports students. They are also advised the employability skills, life skills and soft skills. It helps to the development of critical and creative thinking to transform the society to meet individual and social needs with traditional

values, faith, charity and scarifies to build a society.

Provide the weblink of the institution
https://www.mailamtamilartscollege.com/index.php

8.Future Plans of Actions for Next Academic Year

• Initiate the process for bring new courses. • To enhance the infrastructure in an expanding manner with seminar hall and creation of new block for new courses. • For the health conscious additional rest rooms are to be create. • Additional bike stand facilities are to be constructed. • Herbal garden development. • Improve the solar energy. • Sanitary napkin destroyer is to be implement in rest room. • Make the Students as well as Teachers to Enroll in the E-learning and E-Content Development. • Motivate the staff to participate in the Faculty Development Programme. • Make the Campus Clean and Green • NDLI club has to be formed for library.